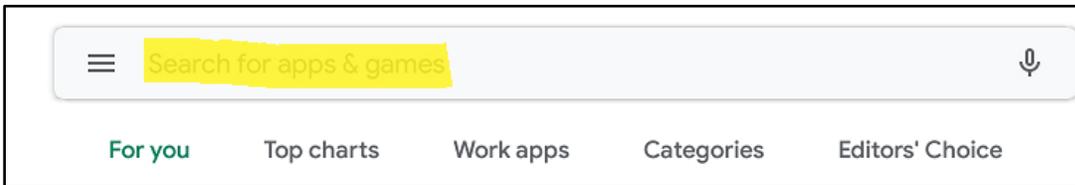


Getting started with the *Hoopla* App on Android Devices

Hoopla is a digital media service that allows library members to stream e-books, videos, music, audiobooks and comic books to their computer, or download titles to their tablet or smartphone app. Members can borrow up to 5 items per month.

Step 1: Install the *Hoopla* app

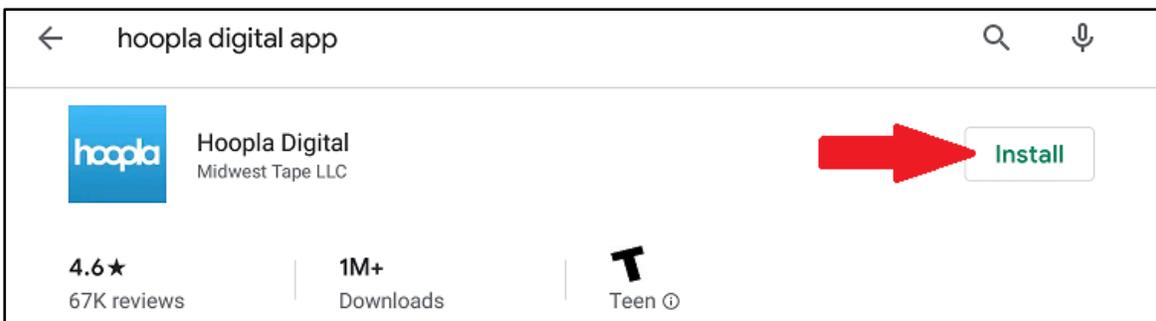
- 1) From your home screen, tap on the **Play Store** logo → 
- 2) Tap on the **search bar** at the top of the screen.



- 3) In the search bar, type ***Hoopla***, and select *Hoopla* from the drop-down menu.



- 4) Tap on **Install** on the right side of the screen to install the *Hoopla* app on your device.



- 5) Once the app has finished downloading, tap **Open** to open the app.

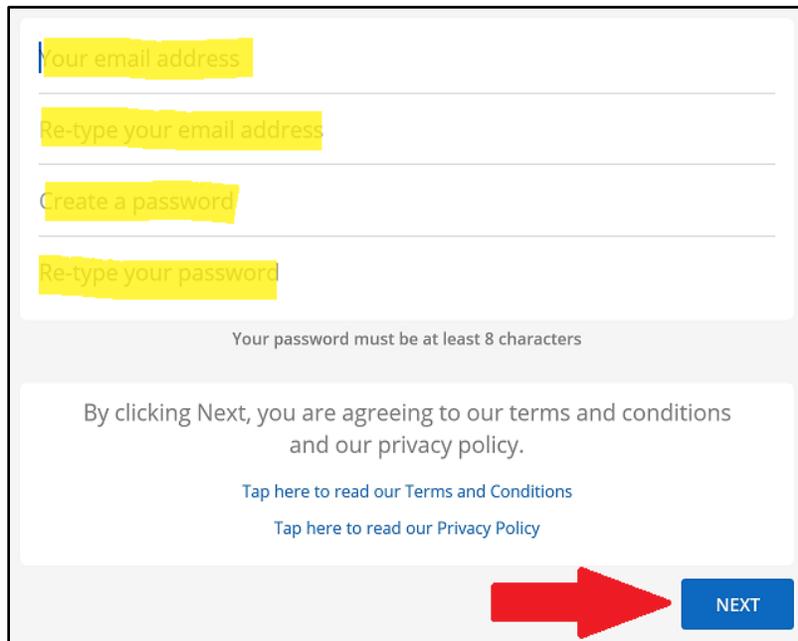


Step 2: Sign up to Hoopla using your email address and library card.

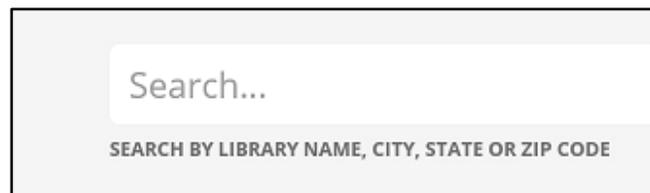
- 1) To create a Hoopla account, tap on **Sign Up**.



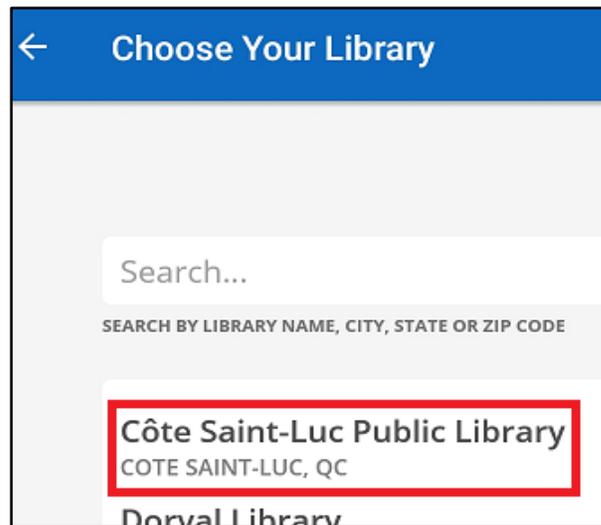
- 2) Enter your email address and a new password (at least 8 characters long) twice in the designated areas. Tap **Next**.



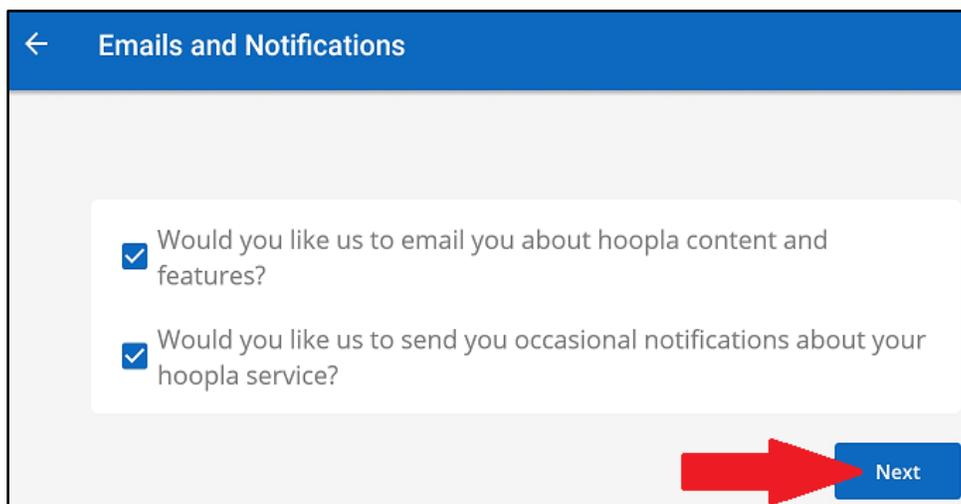
- 3) If your device's location services are on, the app will search the libraries nearest to you. If not, enter **Côte Saint-Luc Public library** in the search box.



4) Locate and tap on **Côte Saint-Luc Public Library**. On the next page, tap **Next**.



5) If you would like to receive emails and notifications from the Hoopla app, check the boxes and tap **Next**.



- 6) Enter your **library card number**. Check the box to agree to Hoopla's terms and conditions. Tap **Sign up**.

Library Card Number

I agree to allow hoopla to verify and exchange my hoopla registration information with my public library. I acknowledge my registration information will be collected, accessed, and stored outside of Canada. You must agree to continue.

Sign Up

Step 3: Browse our *Hoopla* collection, search for a book and borrow a title

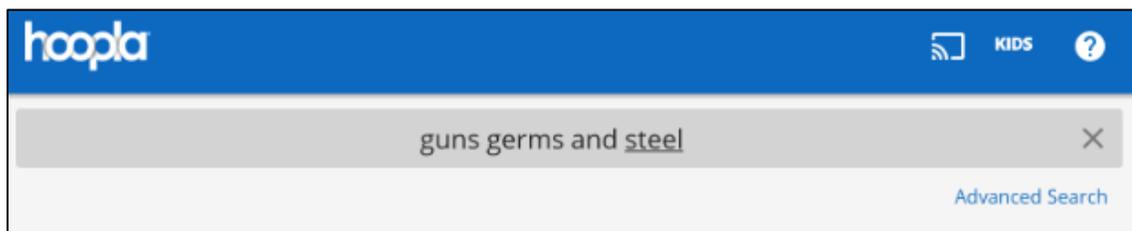
- 1) Use the menu at the bottom of the screen to browse the library's *Hoopla* collection.
 - **Home** will show you recommended and popular titles on Hoopla. Here is the best place to browse the collection.
 - **My hoopla** will show you your borrowed items, previously borrowed items, and your favorites. Here you can resume reading or watching your borrowed items.
 - The **Search** option will allow you to search for a particular title in the collection.
 - **Settings** will allow you to modify and sign out of your Hoopla account.



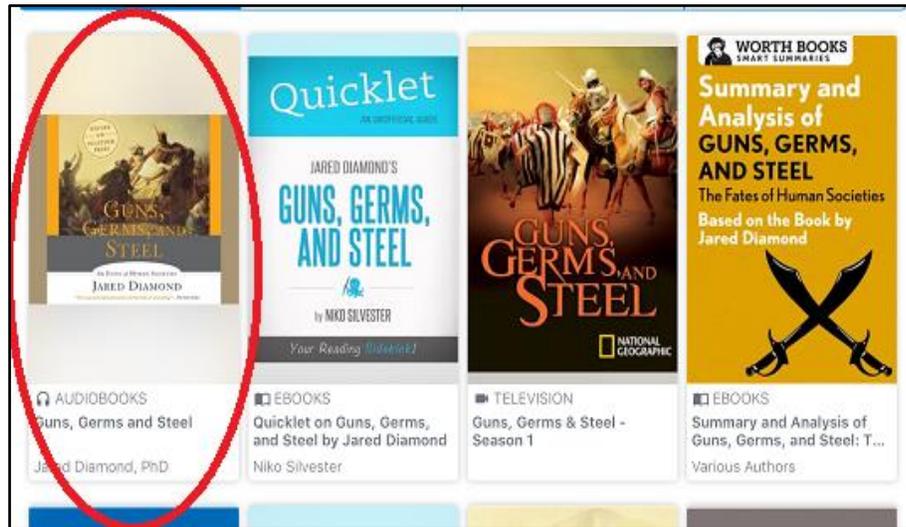
- 2) To search for a title, tap on **Search** from the bottom menu.



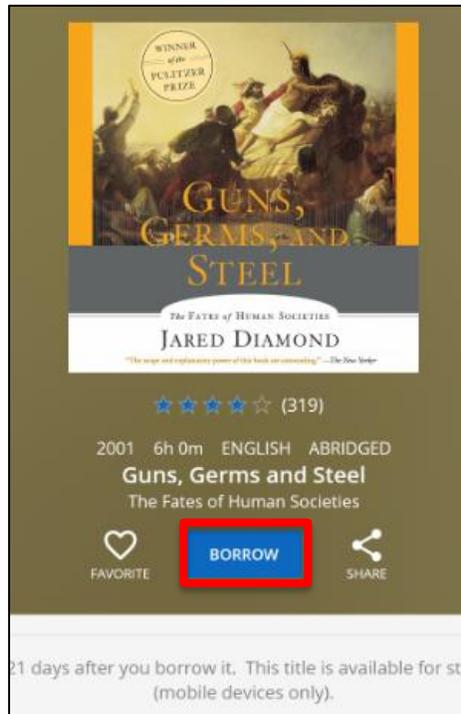
- 3) In the **search bar** at the top, search for a title, artist, or series.



4) From the results, locate your title and tap on it to get more information.



5) Tap on **Borrow** to borrow the title. Tap on **Borrow title** to confirm.

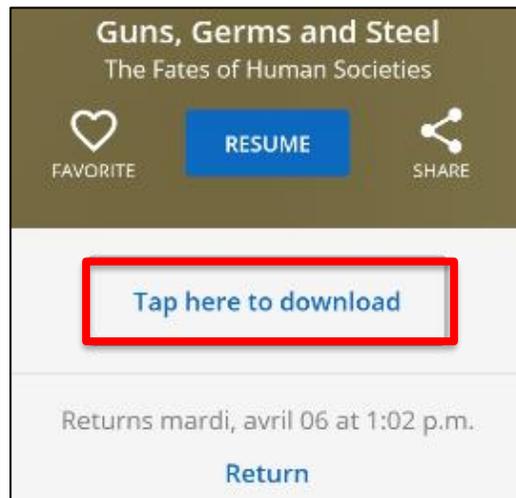


Borrow Title

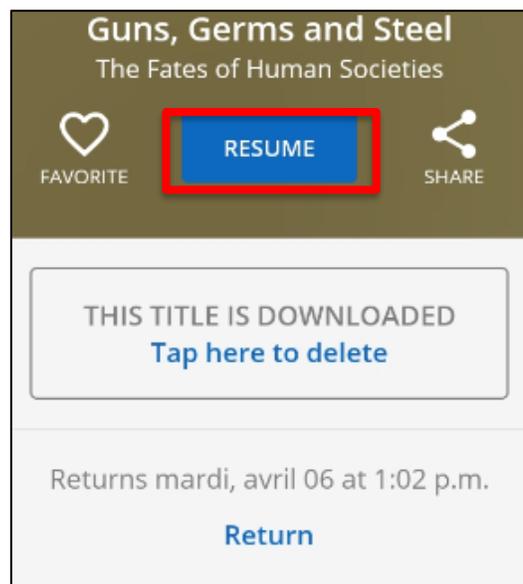
This title is available for 21 days after you borrow it. This title is available for streaming and downloading (mobile devices only). Are you sure you want to borrow this title?

CANCEL **BORROW TITLE**

6) Then tap on **Tap Here to Download** to download the title to your device.



7) Once your title has downloaded, press **Read / Resume** to read, listen or watch.



Once borrowed, the return date of the item is displayed. It will be automatically removed from your account on this date (3 days for **movies & TV shows**; 7 days for **music** albums; 21 days for **e-books, audiobooks** and **comics**) at 8:00 pm. There is no risk of late fees.

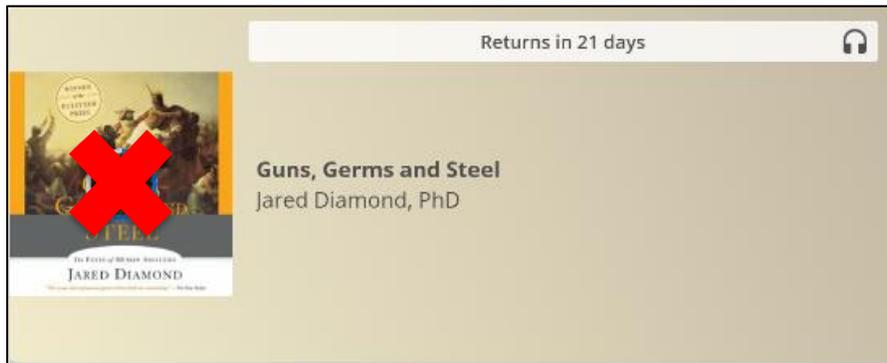
There is a monthly borrowing limit of five titles; borrowing limits automatically reset on the first of each calendar month; any unused check-outs do not carry over to the next month. You can return a **Borrowed** item early but it will not give you another checkout for that month. The only reason to return an item early would be to free-up space on your device.

Step 4: Return a title

1) To return a title, go to your **My Hoopla** from the bottom menu.



2) Locate and tap on the item you would like to return. (Do not tap on the play button).



3) Tap **Return**. Tap **Return** to confirm.

